



## **Hire Information, Rules and Code of Conduct**

### **Artificial Sports Surface Facility**

## **1. Hire Fees**

The pitch can be hired as :-:

- A third
- Two thirds
- Full pitch

Hiring is available in multiples of hourly increments.

All hiring enquiries and bookings must be made directly to the LHCC website.

All bookings are deemed 'provisional' until confirmation is received from the LHCC booking office.

Fees are payable at the point of booking the pitch and is confirmed at that point, unless cancelled in accordance with the cancellation policy at paragraph (3) below.

Details of times and availability for bookings are published on the LHCC website and are subject to change at reasonable notice.

Bookings cannot be made by any person under the age of 18.

Changing Rooms may be available on request at additional cost.

## **2. Payment Terms**

Full payment must be received at the time of the booking unless otherwise agreed with LHCC.

Payment must be made using credit or debit card. LHCC do not accept cash or cheque payments.

All sums payable by the hirer are inclusive of VAT that may be chargeable.

The hirer will be charged additional fees if the use exceeds the booked time, or if the facility requires additional cleaning, restoration or repairs due to misuse or damage deemed by the LHCC not to be fair wear and tear.

## **3. Cancellations**

No refund will be made for the non-use of booked facilities unless a booking is cancelled more than 2 working days prior to the date the facility is booked. In this instance 100% of the fee paid will be reimbursed. Any booking cancelled with less than 2 working days' notice will incur a charge of 50% of the fee paid.

LHCC reserves the right to cancel, transfer or alter any booking if in the opinion of LHCC the facility or playing surface is in a hazardous condition, being maintained or not fit for play. In these cases, as much notice will be provided as feasible but due to the circumstances could occur on the same day as s booking; or

LHCC or its representatives determines that participants/players are not wearing acceptable footwear. In this instance, LHCC will not provide a refund to the hirer.

Cancellations by Hirers should be submitted to LHCC by email no less than 2 working days prior to the booking.

#### **4. Liability and Indemnity**

LHCC is not liable for:

The death of, or injury to the Hirer or any of its party and user of the facility.

Damage to or theft of any possessions or any property of the Hirer or any of its party and users to the facility; or

Any losses, claims, demands, actions, proceedings, damages, costs or expenses or other liability incurred by the Hirer in respect of its use of the facility; or

The acts or omissions of any other user of the facility.

Nothing above shall limit or exclude the liability of LHC for:

Death or personal injury or damage to property caused by the negligence on the part of LHCC or its employees or agents; or

In any matter in respect of which it would be unlawful for LHCC to exclude or restrict liability.

#### **5. Subletting**

The facility may not be sublet or reassigned to any other organisation or individual, without written permission of LHCC.

## **6. General Rules**

The number of permitted users based on maximum occupancy is 56. This number is not to be exceeded. Random checks will be carried out and hirers will be asked to reduce numbers as necessary.

Parking or driving of vehicles on sports fields, footpath or any area designated "NO PARKING" is strictly prohibited. The designated car parks can be used by users of the facility for parking.

The Hirer must ensure that all participants/players are wearing the correct accepted footwear in clean condition for the facility.

All participants must have completely exited the facility in an orderly manner by the end of their scheduled hire time to facilitate a smooth changeover and avoid delays and loss of hire time for participants.

The Hirer must always use the facility in a safe and proper manner and the Hirer must comply with signs or directions given by the LHCC staff or any other person authorised by the LHCC.

If the facility is found to be in disorder at the commencement of booking, it should be immediately reported to LHCC or its representatives.

Food and Drink is not permitted in the facility except for water. Glass receptacles are not permitted.

All personal rubbish and litter must be removed, and the facilities left in a clean and tidy condition.

No pets are allowed. Assistance dogs are permitted.

Chewing gum is prohibited.

Heavy or sharp objects are not permitted on the sports surface.

Bicycles, scooters, skates, skateboards are prohibited.

No unauthorised machinery, equipment or vehicles are allowed in the facility.

Smoking is prohibited within the facility.

The display of advertising material, such as signs or banners is prohibited.

Offensive or indecent behaviour is prohibited.

Do not use a pitch that is damaged. Report immediately to LHCC or its agents.

Do not allow spectators/parents to stand inside the playing area.

Do treat everyone, the facility, and our neighbours with respect.

Hirers/participants must not do anything or omit to do anything which may cause damage or loss to LHCC property or facilities, to other participants or cause nuisance, annoyance, disturbance inconvenience or injury to any other person(s) on or around the premises.

The facility must only be used for its agreed purpose.

The Hirer is responsible for undertaking suitable risk assessments for the planned activities and the supervision, control, and behaviour of their group (including officials, players, spectators, visiting teams and children) during the period of hire.

A designated adult must always accompany any person or group under the age of 16.

LHCC reserve the right to terminate the use of the facilities by any person(s) who is in breach of the general rules, and such persons may be required to leave the area immediately. No refunds will be made at this event, and LHCC will not accept liability for any expenses, claims losses or costs incurred because of such termination or any unforeseen and necessary cancellations.

For the purposes of the Contracts (Right of third parties) Act 1999 this agreement is not intended to, and does not, give any person who is not a party to it any right to enforce any of its provisions.

The agreement is governed and construed by the laws of England and Wales and the parties submit to exclusive authority of the courts of England and Wales.

## 7. Footwear

All footwear must be clean before entering the facility

Models of shoes **NOT ALLOWED** for use:

Spikes-shoe (such as for running athletics)

metal studs are forbidden.



Playing with flat sole trainer footwear is not permitted on the artificial grass.

**Models of sports shoes ALLOWED for use**



1. **Standard 12-14 studs football shoe**



2. **Standard 45-60 mini-studs shoe**



3. **Standard "blade" shoe**



4. **Standard 6 studs shoe**

**ONLY ALLOWED WITH PLASTIC STUDS**